

# CITY OF SAN RAMON



Public Works Department  
Engineering Division  
7000 Bollinger Canyon Road  
San Ramon, CA 94583  
Phone: 925-973-2670  
Fax: 925-275-8178  
[Engineeringpermits@sanramon.ca.gov](mailto:Engineeringpermits@sanramon.ca.gov)

Drainage Permit No.	
Date	
Issued by	

## DRAINAGE PERMIT

Division C6 Public Works & Flood Control  
Chapter V Drainage, Article 4 Permits

☐ Regular ☐ Conditional ☒ Emergency

### APPLICANT INFO

Name		
Address		
City	State	Zip
Phone (Day)	(Eve)	

### PROPERTY OWNER INFO

Name		
Address		
City	State	Zip
Phone (Day)	(Eve)	

### CONTRACTOR INFO

Name		
Contact		
Address		
City	State	Zip
Phone (Day)	(Eve)	
State License No.		
City of San Ramon Business License No.		

### PROPERTY INFO

Tract No.	Subdivision
Lot No.	APN
Address	
Description of Location	

### PURPOSE & DESCRIPTION OF WORK

*Describe the project in detail*

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Do you need a permit, written consent, and/or waiver of liability from any persons and/or bodies politic having jurisdiction or any interest in the property where work is to be performed?

☐ YES ☐ NO

If YES, please attach any and all permit(s), written consent(s) and/or waiver of liability(ies).

### EXHIBITS & ATTACHMENTS

*Describe any Plans, Maps, Plats, Sketch, and/or Diagrams attached*

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### CONSTRUCTION DATES

Estimated Start	Estimated Completion
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### SPECIAL CONDITIONS

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## STANDARD CONDITIONS & GENERAL REQUIREMENTS

1. ENGINEERING STAFF MUST BE NOTIFIED OF APPLICANT'S INTENT TO START WORK AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO STARTING ANY WORK. CALL ENGINEERING SERVICES AT 925-973-2670.
2. All excavation requires PRIOR NOTIFICATION of such activity. Applicant shall contact USA at (800)227-2600 to verify underground utility locations. FAILURE TO DO SO WILL RESULT IN REVOCATION OF THIS PERMIT.
3. All work shall be in accordance with City of San Ramon Standard Details and Caltrans Standard Specifications unless otherwise noted under SPECIAL CONDITIONS above. (Standard details are available for purchase at the Engineering Services Department, 2401 Crow Canyon Road, San Ramon, CA.)
4. All work within public roadways requires a minimum of signs, cones, and flaggers in conformance with the most recent Caltrans standards to conduct traffic safety around construction zones.
5. Additional conditions requiring an attachment shall be identified as Exhibit A and noted under Special Conditions.
6. JOB SITE CONDITIONS - Permittee / Contractor agrees that (s)he shall assume sole and complete responsibility for the job site and conditions during the course of construction of this project, including safety of all person and property. Permittee / Contractor further agrees that this requirement shall apply continuously, 24 hours per day, and shall not be limited to normal working hours. Permittee / Contractor shall hold harmless, indemnify, and defend the City of San Ramon from any and all liability claims or damages arising or alleged to arise from the performance of the work permitted herein; this condition shall apply to claims filed after the expiration of the permit.
7. PROTECTION - Permittee/Contractor shall provide and maintain enough barricades, lights, signs, flaggers and other safety measures to protect the public in conformance with the most recent State of California Manual of Traffic Control For Construction and Maintenance Work Zone.
8. TRAFFIC - A City maintained road may not be closed to public traffic without the approval of the City Council. While working, keep one 10-foot wide lane open to traffic at all times.
9. ACCESS - Permittee / Contractor shall maintain existing driveway and pedestrian ingress / egress access for properties adjacent to the work at all times.
10. UTILITIES -Utility protection / relocation is the responsibility of the permittee.
11. EROSION AND SEDIMENT CONTROL - Permittee / Contractor shall comply with the requirements and best management practices as required by the State of California Regional Water Quality Control Board and the City's NPDES permit.
12. UTILITIES AND IMPROVEMENTS - Permittee / contractor shall protect, in place, all existing utilities and improvements unless specified otherwise in this permit. The permittee / contractor shall be responsible for the replacement, repair, and restoration, at his/her sole expense, utilities and/or improvements. This includes but is not limited to landscaping (including irrigation system components), fences, utilities, structures, conduits or improvements damaged or destroyed by the performance of the work permitted herein.
13. PUBLIC RIGHTS-OF-WAY - Permittee / contractor shall keep all public rights-of-way and off site areas clean from all dirt, mud, dust, debris and material stockpiles at all times. Any off-site damage to City property, found by the City to be the result of this permitted work, shall be repaired by the permittee / contractor, at his/her sole expense, and to the satisfaction of the City.
14. CLOSING THE PERMIT - The Permittee shall notify the City in writing upon completion of the authorized work under this permit. Following such notification, the City will perform an inspection of the project site to assure acceptability of the work. The City will continue to hold the Permittee responsible for maintenance of the improvement, and will retain any security deposits, pending the signoff of the Permit by City staff.
15. INSURANCE - Satisfactory proof by certificate of insurance is required that the permittee has in force a valid liability policy which includes the City of San Ramon, its officers, employees and agents as additional insureds. Unless such insurance coverage is waived by the enforcing officer, it shall be in the amount the officer deems sufficient to adequately protect the City from liability for damages to person(s) or property(s) arising from the activities related to this permit.

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## NOTES

Permittee and Property Owner shall be responsible for all work done, and hold harmless and defend the City and its officers, employees and agents against any damage claims. The issuance of this permit shall in no manner whatsoever imply or impute a responsibility or liability to the City, or its officers, employees or agents, for injuries resulting from any act or condition granted by this permit.

This Drainage permit is issued in accordance with the provisions of Division C6-4, Chapter V of the City of San Ramon Municipal Code. The City reserves the right to suspend or cancel this permit, without advance notice, if the permittee fails to comply with the terms and conditions of this Permit. In the event of such suspension or cancellation, the permittee shall be held liable for all costs incurred by the City in repairing, restoring, or completing the site improvements.

This Drainage permit is subject to the conditions and requirements specified in Section C6-164 of the City of San Ramon Municipal Code. A copy of this code is available at City Hall, and online at <http://www.ci.san-ramon.ca.us>.

## FEES

Drainage Permit Fee	\$	_____
Surety Bond Amount	\$	_____
Cash Bond Amount	\$	_____

The permittee shall begin the act or work authorized by this permit within thirty (30) calendar days from date of issuance, unless another date is specifically indicated in the permit. The permittee shall notify the enforcing officer at least forty-eight (48) hours before beginning work. Should the act or work not be commenced on or before the date indicated in the permit, then the permit shall become void unless, prior to the date of expiration, the permittee presents good and sufficient reason for the extension of time and the date is extended by the enforcing officer in writing.

## OWNER ACKNOWLEDGEMENT

I hereby acknowledge that I have read this application and state that the above statements are true and correct, and I agree to comply with the terms of this Permit and all applicable Federal, State, Local and City Ordinances, laws, and regulations.

\_\_\_\_\_  
NAME (Print)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

## CITY OF SAN RAMON ACKNOWLEDGEMENT

Permission is hereby granted to the above named Applicant to perform the work as described above upon the terms and conditions as described above, including all attachments & exhibits, all pursuant to the City Municipal Code.

\_\_\_\_\_  
NAME (Print)

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

## PROJECT COMPLETION SIGN-OFF

_____ NAME (Print)	
_____ SIGNATURE	_____ DATE

*Permit Revised 10/16/08 - ELR*